

MISSION: The Meeteetse Recreation District exists to provide opportunities which enrich our community through the preservation of safe and challenging environments. We strive to ensure affordable recreational programs to promote physical and emotional well-being.

OPERATING SCHEDULE:

Office Hours: Monday-Thursday 7:00-10:00

24/7 Fitness Center & Exercise Area

Classroom- Scheduled

RULES & PROCEDURES ENFORCEMENT: All Meeteetse Recreation District staff that is currently on duty has the authority to enforce all rules and procedures that are outlined in this MEETEETSE RECREATION DISTRICT POLICY & PROCEDURES OF GENERAL FACILITY OPERATIONS. All accidents or incidents occurring within the Community Center must be reported and documented by the staff on duty and given to the Director.

LIABILITY: The Meeteetse Recreation District is not responsible for and cannot be held liable for injury, illness, or death. Upon entering the facility, you are voluntarily participating in the aforementioned activities, and you are participating in the activity entirely at your own risk. You are aware of the risk associated with participating in this activity, which may include, but are not limited to physical or psychological pains, suffering, illness, disfigurement, temporary or permanent disability, emotional loss, and death. You understand that injuries or outcomes may arise from your own or others negligence and conditions at this location. Nonetheless, you assume all related risks, both known, and unknown to you, of your participation in this activity.

RIGHT TO REFUSE SERVICE: The MEETEETSE RECREATION DISTRICT reserves the right to refuse or revoke the membership of any person, and/or remove any person from the facility, or refuse entry to any person if the MEETEETSE RECREATION DISTRICT reasonably determines said person has violated the policies and procedures of the MRD or otherwise poses a threat to the health, safety, and welfare of other users of the facility. Such determination may be based on evidence of the person's conduct and statements, including but not limited to conduct and statements which occurred outside of and unrelated to the facility.

DISCIPLINE & INAPPROPRIATE BEHAVIOR: All Community Center users are expected to display courteous and considerate behavior. Foul language, abusing membership privileges and disobeying facility rules are prohibited and will result in disciplinary action. Minor infractions of policies and procedures can result in fines, removal from facility, or temporary loss of use/access. Major disciplinary problems may result in immediate loss of membership privileges and/or permanent banishment from the facility.

MEMBERSHIP: Upon the completion of the Meeteetse Recreation Districts Membership form and a Waiver of Liability contract members will be issued access to Meeteetse Recreation District Community Center.

- What is included in a yearly Meeteetse Recreation District Membership
 - 24/7 Access to Weight Room & Open Exercise Area
 - Afterschool & Summer Reckid Programs
 - Swimming Pool Usage & Swim Lessons
 - Rentals & South Fork Cabin
 - Discount for Special Rec Sponsored Events & Activities that require additional fees.

- What's is **NOT** Included
 - 'lil RecKids Preschool
 - Community Center Event Rental
 - Usage of ReckKid Facility
- Cost (Valid for Full Calendar Year)
 - Family \$300 (Includes household members under 18)
 - Individual \$200 (18-65)
 - Senior Citizen (65+) & College (Valid ID)- \$100

Members shall be provided with a complete set of policies and procedures at the time of membership purchase or upon request. Memberships are nontransferable and non-refundable. District may grant exceptions based on hardship situations. Members are still subject to fines and disciplinary action at the discretion of the MRD.

GUESTS: Guests are Prohibited. Guests will pay daily usage fees and MUST sign a waiver of release of liability before entry. Members bringing guests will be subject to fines for giving access to un-authorized guests.

GENERAL OPERATING PROCEDURES The Meeteetse Recreation District Community Center is intended as a multi-functional community center for participants of all ages, however supervision and restrictions in areas are mandatory. We strive to keep the facility safe and functional for all users. This facility is not intended to be a drop-off childcare facility. No one under the age of **14** in the facility without adult supervision after operation hours. Current MRD Members will be granted 24/7 access to the Open Exercise and Weight Room. Failure to comply with rules and regulation of facility spaces can result in fine, termination, or termination from facility. Failure to pay fines associated with miss-use will terminate your access and membership.

- **Classroom:** This room will provide a variety of activities catering to the needs and interests of the community. Meeteetse Recreation District activities and events take priority, but this room can be rented on an as needed basis. This room is available for meetings/ activities for organizations following approval from the MRD.
- **Recreational Areas:** The Open Exercise Area and Fitness Center is intended to serve the purpose of general recreational and fitness activities. Meeteetse Recreation District activities and events take precedent in all cases. The open exercise space can be reserved for a variety of activities and will be advertised one week in advance. Time that is not reserved will be considered open gym.

OPEN EXERCISE POLICIES:

- NO OUTDOOR SHOES.
- NO Food and beverages (Water is permitted).
- Misuse of any equipment or furnishings in the gyms is cause for expulsion.
- Hanging or popping the basketball rim is not permitted and will revoke access immediately.
- Staff reserves the right to eliminate activities unsuitable for the space.

Age Restrictions:

- **Age 0-1:** Children are to be restrained in strollers, car seats, and non-mobile devices in the direct supervision of adult.
- **Age 1-10:** Children under the age of 8 MUST be accompanied by an adult in the open exercise area under **DIRECT SUPERVISION** (I.E. ADULTS CANNOT BE IN THE WEIGHT AREA WHILE CHILDREN ARE IN THE OPEN EXERCISE AREA).

- **Ages 10-14:** Must be accompanied by an adult or older sibling in the facility.

WEIGHT ROOM POLICIES: Users are responsible for proper use of the equipment. Please be courteous to others and be respectful of the equipment.

Rules to this space:

- NO OUTDOOR SHOES (Subject to fine)
- NO Food and beverages (Water is permitted).
- Misuse of any equipment or furnishings in the weights is cause for expulsion.
- DO NOT drop weights on the floor.
- Wipe down equipment after use
- Staff reserves the right to eliminate users upon misuse of equipment.
- Headphones are required for music unless agreed upon by other users

Age Restrictions:

- **Age 0-1:** Children are to be restrained in strollers, car seats, and non-mobile devices in the with direct supervision.
- **AGE 1-8:** Children MUST be in ***DIRECT*** supervision of parents. Children may not crawl, hang, climb, etc. on any fitness equipment. Children are NOT PERMITTED in the weight room area and are encouraged to stay in child's play area unless they are under DIRECT parent/sibling supervision. Parents and children are responsible for re-organizing play area after usage.
- **AGE 8-14:** May utilize Weight Room under DIRECT ADULT SUPERVISION.
 - o Youth aged 14-18 must take Equipment Orientation before using equipment and facility without adult supervision.

FEES & FINES:

- Children: Children on fitness equipment- **\$5** per occurrence.
- Guests: Unauthorized guest without releases or daily payment- **\$20/occurrence**
- Shoes: Wearing outside shoes in weight and fitness areas **\$5** per occurrence
- Damage: Actual replacement cost of damaged items, equipment, facilities due to negligence.

FACILITY RENTAL POLICIES: The Meeteetse Recreation District facilities are intended for the primary use and benefit of the Meeteetse Recreation District, preference and priority will always be given to Meeteetse recreation spaces by the Meeteetse recreation district and/or its sponsored activities. Any individual, club, organization, group, team, business, or non-profit desiring to use a Meeteetse recreation district facility must make a request in advance to the director and/or their designated representative. Facility usage requests that may alter, inhibit, or negatively affect programming or inventory will receive the lowest priority or denial. If the director determines that the facility is available and the usage request follows the policies and procedures of the district, the group will be allowed to use the facility on specific dates and at the specific time approved by the director. Unless otherwise agreed to in writing by the director, an approval of one usage does not constitute an approval for utilization of the facility for any subsequent-usage. Said parties requesting usage of the facilities must complete a building usage agreement prior to use and have an executed user agreement and paid fees before utilizing any facility of the districts. Any group or individual wishing to use the building for any activity for which a fee is charged to participate in an activity and the activity not being rec sponsored, will be charged an additional \$15 an hour plus a \$200 cleaning deposit.

- **RecKid Facility-** Special request and consideration (low priority)

MEETEETSE RECREATION DISTRICT POLICY & PROCEDURES OF GENERAL FACILITY OPERATIONS

- **Community Center Classroom & Exercise Area (MRD Members)** - Space can be reserved for groups, organizations, teams, clubs, and non-profits for recreational and fitness purposes, but **must** all be members of the MRD. Recurring daily or weekly usage can be scheduled a month in advance but must be approved by the director prior to usage. Reoccurring usage will be monitored and evaluated monthly (i.e. consistency, time usage, participation) by the director and board of directors and can be terminated at their discretion.
 - Reservations Available: 30min, 1 hour, and 2-hour blocks.

- **Special Events & Activity Rental** (Birthday Parties, Reunions, Gatherings, etc):
 - Community Center Classroom (\$200 Deposit and \$50/hr)
 - Community Center Open Exercise Area (\$200 Deposit & \$50/hr)
 - Community Center Classroom & Open Exercise Area (\$200 deposit & \$100/hr)
 - Maximum Rental 2 hours (special day events will be considered by the board).
 - The classroom will be available for the use of any non-profit organization or group for their regular or special **meetings**, depending on availability, at no charge, but must still have a deposit on file with the district.
 - NO WEIGHT ROOM USAGE
 - NO FOOD OR DRINK OUTSIDE CLASSROOM

CLEANING: The user must clean areas immediately after use. Cleaning must include:

- 1. Removal of all items/trash from floor, fixtures, tables, and chairs.
- 2. Removal of all food and beverages and cleanup of all spills.
- 3. Trash deposited in DUMPSTER
- 4. Areas are setup like it was before usage.

BICYCLES, SKATEBOARDING, AND SKATING are not allowed on sidewalk areas near main entrance or inside the facility.

ALCOHOL & DRUGS: Alcoholic beverages are not allowed in the Community Center or on its grounds without a special consideration event request and approved by the board. Anyone under the influence or in possession of any illegal substance will be asked to leave the facility. Smoking and the use of chewing tobacco are not allowed in the Community Center.

CLOTHING Appropriate attire must be worn while participating in the facility. Clothing displaying vulgarity or inappropriate attire will be asked to change or leave the facility. Outside shoes are not allowed in the Weight Room and open exercise area. Failure to comply will result in a daily fine and possible denial of access.

Food: Absolutely NO Food outside the classroom area. This includes NO food inside the children's play area.

PETS: Pets of any kind are NOT allowed in the COMMUNITY Center. Assistance dogs and police service dogs are exempt from this policy.

**THIS POLICY & PROCEDURES OF GENERAL FACILITY OPERATIONS IS
SUBJECT TO CHANGE AT THE DISCRETION OF THE MEETEETSE
RECREATION DISTRICT BOARD OF DIRECTORS.**